

ENROLMENT CONDITIONS

PLEASE READ THE FOLLOWING TERMS AND CONDITIONS CAREFULLY.

Please read the following terms and conditions carefully.

Fees must be paid in full at least one week before the term starting date. Receipts upon request.

Before enrolling, you are advised to examine your personal commitments and circumstances (such as family, employment and health), as we regret that no fees are refundable under any circumstances unless the course is cancelled. No partial refund can be given for classes not attended and no postponement can be allowed.

Absences cannot be rescheduled.

It is not possible - under any circumstances - to combine or switch between ONLINE and IN-PERSON courses during the term.

A written cancellation must be received at least two weeks before the beginning of the term.

We aim for a minimum class size of six, and a maximum of 12. In case of 5 students enrolled, all in agreement, the course runs for 9 weeks at the same price, the syllabus will be fully covered given that the teacher will have more time for each student. No written confirmation will be sent to you. In the unlikely event of cancellation, we will notify you.

Concessions of £20 apply to senior citizens (over 65), on presentation of valid documentation (WORKSHOPS EXCLUDED).

See specific course listing for fees.

We cannot guarantee that the same teacher will teach the continuing course.

CONDITIONS AND ENROLMENT FORM

ENROLMENT FORM

Mr { } / Mrs { } / Ms { } / Miss { }

Surname First name

Telephone Email

Nationality Occupation

Age below 18 { } 19 - 29 { } 30-44 { } 45-54 { } 55-64 { } 65 and over { }

How did you hear of our courses?

Unless you are a complete beginner, or studied at the Istitute last term, you must have an assessment before registering for a course. If you attended the Institute last term, what was the class level, teacher, day and time of your course?

I wish to enrol for the following: { } ONLINE { } IN-PERSON

Courses

Day(s) and timing

Read the conditions carefully and sign with a tick below.

Click here to view our data protection policy.

Please, email courses@icilondon.uk if you do not want to receive information from us.

I understand the conditions of booking and agree to abide by them { }

I pay £ to "Italian Language Services Ltd"

We can only accept payment made by bank transfer.

Date Signature { }

By sending my form I acknowledge your policy and I give my consent to it.

{ { { Send } } }

